

**Lartington Parish Council**  
**Minutes of Meeting held on May 14th 2014**

**Present**

Mr. Campion, Mrs Parsons Munn, Mrs Cross, Mr Hammond, Mrs Stephenson, Mr Whetstone. Mr Jerred (Clerk).

Apologies were received from Mrs. Hinchliffe

**Election of Officers**

Chair : Mrs Parsons Munn elected unanimously

Vice-Chair : MR Whetstone was elected unanimously.

Auditor : The clerk reported that Mrs Harper had resigned as auditor. It was agreed that the clerk should ask Mrs Hinchliffe to undertake the task

Bank Mandate : It was agreed that Mr Campion, Mrs Cross and Mrs Parsons Munn should continue to be signatories to the bank account.

CDALC and Teesdale Local F Councils Forum Representatives – it was agreed that the clerk would circulate notices of forthcoming meetings and that councillors could attend these meetings if they wished.

Acceptance of office forms were then signed.

**02. Minutes**

The minutes of the meeting held on March 11th were read and signed by the Chairman as a true record of the proceedings of that meeting.

**03. Matters Arising**

- a. Bus Stop – this still remained unattended to. The clerk agreed to pursue the matter.
- b. Litter in the area of Caravan Site – the clerk reported that he had requested that this be attended to – it was agreed that the area seemed better.
- c. Cat Castle Quarry – the contract for this work has been awarded to Craig Gibson.
- d. FOI Training Course (March 29th) – the clerk reported that he had attended this.

**04. Items of Urgent Business**

There were no items of urgent business.

**05. Principal Correspondence**

- a. Response from BT ref Digital Durham – this confirmed that the telephone line infrastructure was in good order but that fibre broadband was the responsibility of Digital Durham rather than BT.
- b. Telephone Kiosk – the clerk reported that all documentation in regard to this had been completed.
- c. Various emails – circulated routinely

**05. Statement of Accounts/Precept**

The clerk reported that there was £1965.68 in the current account and £1367.65 in the Deposit Account. He reported that the Current Account figure included £150 received from Richard bell and £50 from Glaxo towards the debrillator costs.

## **06. Statement of Assurance/Annual Return**

The council considered the statement of assurance required by the Annual Return and was able to agree all points. No matters requiring attention had been raised in the previous audit.

## **07. Accounts to be paid**

Insurance	£212	CDALC (Course)	£27
CDALC (Subs)	£34.83	Stationery	£22.71
Hall Hire	£15	Clerk's Salary	£160
HMRC	£40		

The clerk reported that the insurance policy would include cover for assets valued at £4000 and should be sufficient for the eventual defibrillator hub.

## **08. Defibrillator Project**

The clerk reported that business with BT had now been concluded and that the kiosk now formally belonged to the council.

Mr Campion reported that he had been offered an NHS defibrillator which was surplus to their requirements.

It was agreed that whilst this should be welcomed, more information was required in regard to its condition and suitability. Mr Campion agreed to try to find more information and the clerk agreed to notify NEAS regarding progress and to seek their advice in regard to the suitability of the used defibrillator.

It was agreed that we should aim for training sessions to take place in September.

## **09. Heart of Teesdale – A Green Heart for Lartington**

Mr Hammond reported that although practical aspects of this project could not go ahead because of lack of consent from Lartington Estate, a grant of approx £3000 remained available to us. This would be used to undertake research and the preparation of a historical booklet, information boards and a guided walk.

Whilst welcoming this funding, it was agreed that the council had to be careful to ensure that due process was observed. The clerk was instructed, therefore, to take advice from Heart of Teesdale Project Officers in regard to the canvassing of quotations and the award of any contract and to agenda the matter for the next meeting.

Mr Hammond's vested interest in this matter was declared, recognized and noted.

## **10. Planning Matters**

There were no planning applications outstanding.

## **11. Date and Venue of Future Meetings**

It was agreed that the Methodist Hall had proved a very satisfactory venue and that it be booked for future meetings.

It was agreed that these be held on :

July 1<sup>st</sup>

September 2<sup>nd</sup>

November 11<sup>th</sup>

