

# Lartington Parish Council

## Minutes of Meeting held on September 12th 2017

### Present

Mr. Campion, Mrs Parsons Munn, Mrs Cross, Mrs Stephenson, Mr Whetstone, Mrs Hinchliffe, Mr Crawford. Mr Jerred (Clerk).

### 01. Recording of the meeting

The Chair opened the meeting by enquiring whether anyone present intended to make a recording of the meeting. No one had such an intention.

### 02. Apologies

The clerk reported that there were no apologies.

### 03. Disclosures of Interest

There were none.

### 04. Minutes

The minutes of the meeting held on July 11th were read and signed by the Chairman as a true record of the proceedings of that meeting.

### 05. Matters Arising

- a. Access to the Catholic Cemetery - the clerk reported that he had written expressing our concerns and had received an acknowledgement but no further response.
- b. Defibrillator - the clerk reported that he had received no further correspondence regarding this.

### 06. Items of Urgent Business

There was no urgent business.

### 07. Principal Correspondence

- a. Various emails routinely circulated
- b. Pensions Regulator - Declaration of Compliance now acknowledged
- c. CDALC - correspondence regarding Data Protection
- d. CPRE Newsletter.

### 08. Statement of Accounts

The clerk reported that there was £2040.85 in the current account and £368.49 in the Deposit Account.

The Clerk reported that the External Audit had now been completed BDO.

He also reported that we had received a cheque for £396 for Transparency Code Funding, principally to pay for ongoing maintenance and updating of the website.

### 09. Accounts to be paid

|                         |        |
|-------------------------|--------|
| Hall Hire               | £15    |
| I Jerred (Salary)       | £160   |
| I Jerred (Stationery)   | £22.85 |
| I Jerred (Transparency) | £144   |
| HMRC                    | £76    |
| ICO Registration        | £35    |

## **10. PACT and Speedwatch**

Mr Crawford reported that he had undertaken one Speedwatch exercise in which 2 motorists were noted as being over the speed limit. PCSO Finn had reported that we were now able to conduct exercises as we wished and Mr Crawford reported that he hoped to conduct further exercises shortly - Mrs Stephenson and Mrs Parsons Munn offered to assist.

## **11. Footpath and Highway Issues**

- a. Flooding on Green Lane - the clerk reported on correspondence with DCC Highways which indicated that some work had been done to repair damaged drains and that £40k had been set aside for further work in this financial year. Brian Featherstone, DCC Highways Officer, was to lead on this project and a site meeting had again been promised. Mrs Parsons Munn expressed her frustration at the absence of detailed information and progress and it was agreed that the situation be monitored closely and that we would make a formal complaint to the DCC Chief Executive should our concerns not be resolved in a timely manner.
- b. Mrs Parsons Munn reported that the road surface on the B6277 approaching Deepdale Bridge had deteriorated further whilst the adjacent footpath was being damaged by weed growth. The clerk agreed to report this.

## **12. Data Protection**

The Clerk reported that he had serious concerns regarding new regulations that were shortly to be introduced in regard to this matter. All Public Authorities, including small Parish Councils, are required to appoint a Data Protection Officer with expertise in this matter. CDALC and NALC both have concerns about the implications for small councils such as ours and training courses were likely to be held shortly, which the clerk would attend.

Members questioned the nature of the data held and it was noted that this was largely confined to addresses, email addresses and the clerk's PAYE record. Whilst it was agreed that this was a matter to be given careful consideration, members felt we should await further guidance from CDALC before taking further action.

## **13. Planning Matters**

The Clerk reported that he had received notification that the application for new gates at the Station House had been withdrawn.

There were no further applications.

## **13. Date of Future Meetings**

November 14th

January 9th 2018

March 13th 2018