

# Lartington Parish Council

## Minutes of Meeting held on May 9th 2017

### Present

Mr. Campion, Mrs Parsons Munn, Mrs Cross, Mr Crawford, Mrs Stephenson, Mr Whetstone, Mrs Hinchliffe. Mr Jerred (Clerk).  
4 Local Government Electors.

### Election of Officers

Chair : Mrs Parsons Munn was elected unanimously

Vice-Chair : Mr Whetstone was elected unanimously.

Auditor : Anne Botterill had agreed to audit the accounts again.

Bank Mandate : It was agreed that Mr Campion, Mrs Cross and Mrs Parsons Munn should continue to be signatories to the bank account.

Acceptance of office forms were then signed.

### 01. Recording of the meeting

The Chair opened the meeting by enquiring whether anyone present intended to make a recording of the meeting. No one had such an intention.

### 02. Apologies

There were no apologies.

### 03. Disclosures of Interest

There were none.

### 04. Minutes

The minutes of the meeting held on March 7th were read and signed by the Chairman as a true record of the proceedings of that meeting.

### 05. Matters Arising

- a. The clerk reported that he had now heard from the DCC Trees Officer that the condition of the trees in the village adjacent to the B6277 had been checked last summer and generally found to be in a satisfactory condition. The landowner had been advised of work required to be undertaken and this had been done. He confirmed that he would continue to monitor their condition. It was agreed that we continue to monitor this situation.
- b. Flooding on Green Lane - Mrs Parsons Munn reported new proposals been made some weeks ago to resolve this issue but that no further information had been received. It was agreed that this matter be referred to Cllr. Bell.
- c. Fencing adjacent to the Railway Bridge. It was reported that this had now been satisfactorily replaced.

### 06. Items of Urgent Business

- a. Lartington Hall - to be dealt with under Planning.

### 07. Principal Correspondence

- a. Various emails routinely circulated
- b. Open Spaces Society - to be dealt with under Footpath Issues.
- c. Pensions Regulator - the Clerk reported that although we were not required to offer a workplace pension, we still had to comply with the requirements to notify employees of our policy and our compliance with any pension regulations.
- d. Transparency Code Funding - the clerk reported that the council was able to claim for software and clerk's time to continue to develop the website to meet obligations under the code.
- e. War Memorials Trust - Newsletter received.

## **08. Statement of Accounts/Precept**

The clerk reported that there was £2441.08 in the current account and £368.49 in the Deposit Account.

## **09. Annual Governance Statement/Annual Return**

The council considered the Annual Governance Statement required by the Annual Return and was able to agree all points. The Annual Return was considered and signed by the clerk, as Responsible Financial Officer and the Chair. The clerk reported that he had completed the Fixed Asset Register and the Bank Reconciliation for the year end and that these would be placed on the website in due course.

## **10. Accounts to be paid**

Hall Hire	£15
HMRC	£40
Clerks Salary	£160
Stamps	£17.02
Zurich Municipal	£226.90
CDAL	£34.73
Welmed	£70.92 (Defibrillator Pads)

## **11. PACT and Speedwatch**

The recent meeting Sgt. Simon Rogers was reported to the meeting and discussed. the Clerk reported that he had received information from Keith Jameson regarding Vehicle Activated Signage and that it appeared that the capital cost was likely to be about £7500 with a further £3500 maintenance costs over an 8 year cycle. It was accepted that this was unlikely to be viable although it was agreed to enquire whether sources of grant funding could be found.

It was also reported that Speed Watch equipment was to be based in the village, which would enable us to operate exercises at times that were most appropriate. It was also noted that more volunteers were really needed - and that these did not have to be Councillors.

## **12. Footpath and Highway Issues**

The clerk reported on correspondence between himself, Richard Hunter and Jo Bird of the Open Spaces Society. Ms Bird had raised a query about the notices on the Old Railway Line, to which he had replied. She had asked that both Cotherstone PC and ourselves consider gathering the historic evidence required to establish the route as a Public Right of Way. After a long discussion it was agreed that was unlikely that we would succeed in gathering evidence of the required standard and that to attempt to do so might provoke action by the owners to physically bar access to the route. The clerk was instructed to write to Ms Bird explaining our position.

## **13. Planning Matters**

### **Tower House**

The clerk reported that there was an application to erect a shed and greenhouse to the rear of the property. Mr Whetstone (Gresham Cottage) and Mr Campion (The Nook) declared an interest and took no part in the subsequent discussion and decision.

The clerk circulated plans and Mr and Mrs Botterill explained their intentions. It was agreed that these were satisfactory and that the Council should support the application.

### **The Coachhouse**

The clerk reported that there was an application to erect a single storey extension. Mr Crawford (The Coachhouse) and Mrs Stephenson (Cherry Trees) declared an interest.

The clerk circulated plans and Mr Crawford outlined his proposals. It was agreed that these were satisfactory and that the Council should support the application.

### **Lartington Hall - Entrance Gates**

The clerk reported that a Listed Building Application had been made to later notices on the Entrance Gate Piers to the West of the Hall. It was agreed that we raise no objection.

It was noted that work had begun on substantial gateposts adjacent to Stable Lodge and the clerk reported that this matter had been referred to DCC and that it had been confirmed that work had been halted since planning permission would be required. The Chair voiced concerns that a structure such as this and other recent developments at the Hall were leading to a separation between the Hall and the village, the unity of which was inherent in the Conservation Area and the Character Appraisal which supported it. All members shared these concerns and it was agreed that we invite Bryan Harris, DCC Heritage Officer, to our next meeting.

### **15. Date of Future Meetings**

July 11<sup>th</sup>      September 12th      November 14th